

LOCKPORT TOWNSHIP REGULAR MEETING
June 11, 2018

Purpose of the meeting: Regular monthly meeting of the Lockport Township Board.

Members Present: Mark Major, Mike Friesner, Beccy Friesner, Tammy Babcock, Theresa Gherna-Ankney, Paul Bungart, Dale Hutson, Doug Kuhlman, Rhonda Wright

Members Absent: Melissa Major

Call to order: The June 11, 2018 meeting was called to order by Supervisor Mark Major at 7:31 p.m.

Approval of Agenda: Mike made a motion to accept the agenda as presented. Tammy seconded the motion. MOTION CARRIED 5-0

Approval of Minutes: Tammy made a motion to accept the meeting minutes of May 14, 2018 as presented. Mike seconded the motion. MOTION CARRIED 5-0.

Public Comments:

- A. Dennis Allen, 3rd District Commissioner, attended the meeting to answer questions. Charlene Zavala asked Dennis about the Victim Services Unit not receiving any help with purchasing pagers after the recent E-911 millage request passed. He will check with Sheriff Balk and Undersheriff Lillywhite about the possibility of the Unit being able to receive funding for pagers. Motorola has discounted the cost of the project by \$870,000 because work was able to start sooner than expected. Dennis will be running for his commission seat again in November. Mike asked Dennis about returning to a seven-member board of commissioners. He is in favor but this would not be possible until after the 2020 census is completed. Tim Carls asked if the road commission board could be removed and the county board assume the duties. This could be an option; however, he is not in favor of the county board taking this approach at this time. Chris Minger, current road commission manager, is retiring in September. They are currently interviewing candidates for this position.
- B. Tim Carls attended the meeting to announce he is also running for 3rd District Commissioner on the Democratic ticket. He feels the road commission board should be dissolved and the county needs to become creative in finding ways to fix the road problems in the county. His running platform is the road commission problems and the county budget.

Enforcement Officer Report:

- A. Doug presented the zoning permit log showing nine permits have been requested and approved year to date.
- B. Twelve properties are needing to be mowed within the township.
- C. He has sent five bid packages out for the demolition of the Wilbur Road property currently owned by the Township. They have until the end of this month to return.
- D. The recent petition submitted to the County Clerk was done by a citizen action group and not the Township board. One percent of registered voters as of the last general election needed to sign the petition. The group collected twice as many needed signatures. Once the County Clerk has reviewed the accuracy of the petition, she will forward to the board of commissioners for approval. If approved, a vote of Lockport Township and the City of Three Rivers residents would then happen. Theresa questioned Doug regarding the Township's liability if the property were to be returned to the Township and he indicated the Township would not have any liability.

- E. A property that was demolished a few years ago has a potential buyer who contacted Doug requesting the Township reduce the lien filed against said property. The lien is approximately \$23,000 and she would like the Township to reduce this amount \$5,000 to \$8,000. Mike made a motion to not accept the verbal offer of reducing our lien. Paul seconded the motion. Roll call vote: Theresa-Yes, Tammy-Yes, Mark-Yes, Paul-Yes, Mike-Yes. MOTION CARRIED 5-0.

Assessors Report:

- A. Tammy contacted Dale for recommendations for two laptop computers for the election board. He has found two laptops on Amazon that match what the State of Michigan recommends for election boards. Tammy made a motion for Dale to purchase the laptops up to an amount of \$630. Mike seconded the motion. Roll call vote: Paul-Yes, Theresa-Yes, Mark-Yes, Tammy-Yes, Mike-Yes. MOTION CARRIED 5-0.
- B. A boundary change request for properties located at 56317 & 56265 Frank Jones Road has been approved.
- C. Dale made a brief presentation regarding Senate bill 1025. This bill calls for the county government to become the property assessor. The State of Michigan Treasurer's Office and the State of Michigan Tax Department are behind this bill. Dale asked that everyone contacts our State Representative and State Senator with an opinion on this bill.

Treasurers Report and Bills:

- A. Mike reported the following monthly cash statement.
Checking balance \$1,626.58 with \$24,54.78 transferred from SMB account, and checks drawn in the amount of \$24,542.78. Outstanding checks are in the amount of \$0.00. Balance of accounts to date are checking account \$1,626.58; SMB savings account \$410,225.93 (\$92,000 for fire truck fund, includes transfer from tax savings and checking and county delinquent tax reimbursement); Flagstar savings account \$250,290.79; Horizon Bank CD \$179,222.44; Kellogg Community Credit Union CD \$76,091.06; Three Rivers Banking Center CD \$112,179.00; and Southern Michigan Escrow account \$12,263.00 for a total of \$1,041,898.80. Tammy made a motion to accept the treasurers report as presented, file the report and pay the bills. Paul seconded the motion. MOTION CARRIED 5-0.

Frontier: Tammy reported that Comcast does not service the area around the Township Hall for internet service. Mark did confirm that Frontier will provide internet service. He suggested the Township Board and the Water Board split the cost of the monthly fee for internet service. Mike made a motion to authorize Mark to negotiate with the Water Board splitting the cost of service. Tammy seconded the motion. Roll call vote: Paul-Yes, Theresa-Yes, Mike-Yes, Mark-Yes, Tammy-Yes. MOTION CARRIED 5-0.

Committee Reports:

- A. Community Development-Theresa attended the meeting. Joe Bippus, City of Three Rivers representative, talked about the new trails system and the upcoming upgrades to U.S. 131.
- B. Intergovernmental Relations-Paul attended the meeting. The Chamber reported on upcoming events of the Water Festival will be from June 14th thru June 16th, Lake and Home Tour will be July 14th, Political Forum on July 31st, Golf Outing on August 21st, and Murder Mystery Dinner on September 29th. Constantine reported they held their annual golf outing on June 9th. The City of Three Rivers will be doing micro seal street work this summer.
- C. ZBA-No meeting this month.
- D. Elections-Tammy attending training class on transmitting election data the day of an election. Absentee Voter letters requesting a ballot have been mailed.
- E. Nottawa Library-Mike reported there are 29,492 items in the collection, the computer usage was 192, monthly circulation 4,684, Audiobooks—Children 115, OverDrive 242, Interlibrary

loan 426, there are 2,294 total patrons. Lockport patrons checked out 493 items in May. The next meeting will be June 25 at 4:00 p.m.

- F. Centreville Fire Department-Chief Loker reported there were 13 runs for the month of May, two of which were in Lockport Township. Rescue truck 113 is permanently out of service. The department is still working on quotes for a new rescue pumper along with trying to find something now to carry rescue equipment. The plan would be to then use this vehicle as a grass rig after receiving a new rescue pumper.
- G. Planning-No meeting this month.
- H. SCMCCI-Ed reported the Athens office is experience typical flow of business with the Tuscola office being busier. Fire Keepers Casino has indicated plans for an interior remodeling of some spaces this year. The Board consented to budge \$2,000 annually for computer upgrades and maintenance, and an immediate installation of a single server for the two-office network with telephone upgrade. The Board discussed the administration services of Chris Hamilton and agreed to allow her to prepare office restructuring and reassignment of tasks, duties, processes, and responsibilities. Permits issued year to date for Lockport Township are 61. The next meeting is scheduled for July 25th at 5:30 p.m.
- I. Three Rivers Library-Paul attended the meeting and reported the purchase price of the new library was \$288,000 and the elevator replacement cost will be between \$120,000 and \$180,000. Projected move in date to the new library is set for July 2019. At next months meeting the board will have better cost information on the reconstruction.
- J. Water Department-Mark attended the June water board meeting. The Board has voted to bring billing in house. An office has been set up at the Township Hall for bookkeeping, billing and payment processing. A preliminary budget was presented at the meeting and will be voted on at the July meeting. The DEQ will begin requiring testing for P-FOS by year end. Mark made a motion to remove Pat Burke's name from the Lockport Township Water Department accounts with Flagstar Bank and Arbor Credit Union and to add David Cooper and Rhonda Wright to said accounts. David Cooper and Rhonda Wright will be added by addendum with account access only, no signing privileges. Tammy seconded the motion. Roll call vote: Mike-Yes, Tammy-Yes, Mark-Yes, Theresa-Yes, Paul-Yes. MOTION CARRIED 5-0.
- K. Website-Mark reported there has been continuing problems logging into the administrative site of the Township website. The IP address changes weekly and requires updating. Geek Genius will make the necessary changes to no longer require the IP address change.

Old Business:

- A. Tammy notified the Board she received a list of foreclosure properties which Mark indicated he has completed the necessary information.
- B. Tammy received the insurance policy from Burnham and Flowers. There are some increases in coverage amounts. She will complete the necessary paperwork for this policy.
- C. Tammy has received a copy of an asset depreciation report from Seber Tans that also needs to be completed. She gave copies to everyone to verify what if any Township assets they may have in their possession.

New Business: None

Adjournment: Paul made a motion to adjourn the meeting at 9:29 p.m. Mike seconded the motion. MOTION CARRIED 5-0.

The next regular scheduled meeting is July 9, 2018 at the Township hall.

Respectfully Submitted,

/s/
Rhonda Wright
Deputy Clerk

Minutes Approved: