

LOCKPORT TOWNSHIP REGULAR MEETING
September 10, 2018

Purpose of the meeting: Regular monthly meeting of the Lockport Township Board.

Members Present: Mark Major, Mike Friesner, Beccy Friesner, Tammy Babcock, Theresa Gherna-Ankney, Doug Kuhlman, Dale Hutson, Rhonda Wright

Members Absent: Melissa Major, Paul Bungart

Call to order: The September 10, 2018 meeting was called to order by Supervisor Mark Major at 7:00 p.m.

Mark Major lead the Pledge of Allegiance.

Approval of Agenda: Mike made a motion to accept the agenda as presented. Theresa seconded the motion. MOTION CARRIED 4-0

Approval of Minutes: Tammy made a motion to accept the meeting minutes of August 13, 2018 as presented. Mike seconded the motion. MOTION CARRIED 4-0.

Public Comments: No public comments.

Southern Michigan Bank and Trust:

Tina Cronkhite, Assistant Vice President and Regional Manager, with Southern Michigan Bank and Trust attended the meeting to share ideas of the FDIC. Very few claims are actually made to the FDIC when a financial institution becomes illiquid, most are acquired by another financial institution. Government entities have slightly more coverage than an individual investor. She provided examples to show the coverage available to government entities. All accounts held at SMB&T earn interest.

Ennis & Virginia Wickey Cottage Industry:

The planning commission held a meeting on 8/28/2018 regarding the request by Ennis & Virginia Wickey to have a special use permit issued. The property is currently zoned as agricultural however they would like to open a cottage industry for a scratch and dent store. The original plans did not have parking spots nor a bathroom which would be required for a business. The owner has now complied with the requirements for a special use permit. Doug asked the township board to approve this request. Mike made a motion to issue a special use permit as recommended by the planning commission. Theresa seconded the motion. Roll call vote: Theresa-Yes, Tammy-Yes, Mark-Yes, Mike-Yes. MOTION CARRIED 4-0

Enforcement Officer Report:

- A. The zoning permit log shows 21 permits have been requested and approved year to date. One request was incomplete, one was forwarded to the planning commission and one has been forwarded to the zoning board of appeals.
- B. Demolishing and clean up has been completed for the Wilbur Road property.
- C. Doug reported that his time is being spent more with zoning enforcement than blight enforcement. He asked the board to consider hiring Mike Haydon as a township employee to handle blight enforcement. Mike would bill the township for his time. Mark made a motion to retain Mike Haydon as back up township blight officer. Theresa seconded the motion. Roll call vote: Tammy-Yes, Theresa-Yes, Mike-Yes, Mark-Yes. MOTION CARRIED 4-0.

- D. Doug reported that there are actions that are still taking place in regard to the Sports Complex.

Assessors Report:

- A. Dale reported that the property at 19425 M60 was denied a land division and boundary change request because it did not meet the zoning requirements. Proper documentation has been submitted and the change has now been approved. A revised legal description does still need to be recorded.
- B. A property on Buckhorn Road has been approved to have property lines redrawn.

Treasurers Report and Bills:

- A. Mike reported the following monthly cash statement.
Checking balance \$1,068.04 with \$31,187.02 transferred from SMB account, and checks drawn in the amount of \$31,187.02. Outstanding checks are in the amount of \$0.00. Balance of accounts to date are checking account \$1,068.04; SMB savings account \$316,689.44 (\$92,000 for fire truck fund, includes S.O.M. revenue sharing \$53,967.00); Flagstar savings account \$251,110.99; Horizon Bank CD \$180,007.35; Kellogg Community Credit Union CD \$76,252.31; Three Rivers Banking Center CD \$112,320.38; and Southern Michigan Escrow account \$12,263.00 for a total of \$949,711.51. Tammy made a motion to accept the treasurers report as presented, file the report and pay the bills. Mark seconded the motion. MOTION CARRIED 4-0.

Water Board Checks:

After meeting with the township auditor regarding a supply of checks for the water department that can no longer be used with the current accounts payable system, he suggested that Rhonda present to the board a motion to have the checks destroyed. Rhonda will place in the shred system supplied by her employer. Tammy made a motion to have checks numbered 12277-12500 for the water department account with Flagstar Bank ending in 4157 be destroyed. Mike seconded the motion. MOTION CARRIED 4-0.

Committee Reports:

- A. Community Development-Mark and Theresa attended the meeting. Fabius Township reported they are currently involved in a lawsuit of some type. The City of Three Rivers reported they have several road projects under way. They are making improvements to the skateboard park. The city held three movies in the park this summer. The City Manager reported that a large number of parolees are now residing within the city limits as compared to other areas of the county. Riverside Church has a program called Celebrate Recovery which is working with the parolees, however the city has seen an increase in the crime rate. They are wanting to limit the number of people who can occupy one dwelling. The city would like other municipalities to offer housing resources.
- B. Intergovernmental Relations-No report this month.
- C. ZBA-No meeting this month. Next meeting September 27, 2018 at 7:00 pm.
- D. Elections-Tammy reported she has provided a packet to an organization that submitted a FOIA request. She is currently waiting on payment from them before starting to assemble the information they have requested.
- E. Nottawa Library-Mike reported there are 29,456 items in the collection, the computer usage was 290, monthly circulation 7,135, Audiobooks—Children 211, OverDrive 252, Interlibrary loan 386, there are 2,369 total patrons. There will be new hours beginning September 4th. Michigan activity passes are still available. The next meeting will be September 24 23 at 4:00 p.m.

- F. Centreville Fire Department-Mark reported there were nine calls last month with three being in Lockport township. The department has priced the purchase of a new pumper truck that would also be used as a temporary rescue unit. Once a new pumper/rescue truck is purchased, this vehicle would become the grass rig. The total cost for the new unit would be \$71,935 with Lockport Township's portion being \$12,498.09. Mike made a motion to pay our share in the amount of \$12,498.09 for the purchase of the new unit. Theresa seconded the motion. Roll call vote: Tammy-Yes, Mike-Yes, Theresa-Yes, Mark-Yes. MOTION CARRIED 4-0.
- G. Planning-No report this month.
- H. SCMCCI-No meeting this month.
- I. Three Rivers Library-No report this month.
- J. Water Department-Mark reported the following:
 - 1. The auditor suggested the board approve a resolution regarding credit card transactions. See attached resolution wording. Tammy made a motion to approve the credit card transactions resolution number 01-2018. Mike seconded the motion. Roll call vote: Theresa-yes, Mark-Yes, Tammy-Yes, Mike-Yes. MOTION CARRIED 4-0.
 - 2. The water board approved Dave Cooper to provide paperwork to an engineer for the possibility of installing a new well. They are looking at using an existing location to not have to purchase additional property.
 - 3. The 2018 bond payment has been made. The final bond payment will be due 9/2019.
 - 4. Frontier has contacted Mark that internet service will be available at the township hall soon.
- K. Website-Nothing to report this month.

Old Business: None

New Business:

Tammy met with a representative from Burnham and Flowers regarding insurance coverage. He did indicate there are some additional coverages available. The current premium is \$6,256.

Adjournment: Mike made a motion to adjourn the meeting at 8:12 p.m. Tammy seconded the motion. MOTION CARRIED 4-0.

The next regular scheduled meeting is October 8, 2018 at the Township hall.

Respectfully Submitted,

/s/

Rhonda Wright
Deputy Clerk

Minutes Approved: 10-08-2018