

**LOCKPORT TOWNSHIP REGULAR MEETING**  
January 14, 2019

**Purpose of the meeting:** Regular monthly meeting of the Lockport Township Board.

**Members Present:** Mark Major, Mike Friesner, Beccy Friesner, Tammy Babcock, Theresa Gherna-Ankney, Paul Bungart, Doug Kuhlman, Dale Hutson, Rhonda Wright

**Members Absent:** Melissa Major

**Call to order:** The January 14, 2018 meeting was called to order by Supervisor Mark Major at 7:03 p.m.

Mark Major lead the Pledge of Allegiance.

**Approval of Agenda:** Mike made a motion to accept the agenda as presented. Tammy seconded the motion. MOTION CARRIED 5-0

**Approval of Minutes:** Tammy made a motion to accept the meeting minutes of December 10, 2018 as presented. Mike seconded the motion. MOTION CARRIED 5-0.

**Public Comments:**

No public comments

**Enforcement Officer Report:**

- A. Doug provided the 2018 Zoning Administration Permit Log. 32 permits were made for the year. He also included the Zoning Permits Issued by Jurisdiction for 2018 report. Total permits for all jurisdictions were 303 for the year.
- B. The Planning Commission approved the construction of an 80 X 150 building for JCT Enterprises located at 17051 M-86.
- C. The Ordinance notice published in the Three Rivers Commercial last week was published by mistake. This will be corrected with the new information. (See ordinance approval below)
- D. A property located on Ash Road has now been acquired by Quit Claim Deed. The owner will pay restitution in the amount of \$475. A mobile home will have to be removed from the property.
- E. The property on River Road owned by the Township has been sold and a check for \$23,675 was received.
- F. Doug is currently working with Animal Control to establish wording in regards to dog breeding facilities (puppy mills). The Township will need to approve these types of facilities before the property can be used for this type of operation.
- G. Doug reported the County Commission is working on an ordinance for renewable energy resources. He will present such ordinance to the Township once completed.
- H. Last year the Board passed a **resolution to not participate in** the Medical Marijuana law. The new Recreational Marijuana law is an opt out ordinance. The opt out ordinance can be rescinded at any time. Tammy made a motion to approve ordinance 2019-01, Prohibition of Marijuana Establishments Ordinance. Mike seconded the motion. Roll call vote: Paul-Yes, Tammy-Yes, Mike-Yes, Mark-Yes, Theresa-Yes. MOTION CARRIED 5-0.
- I. There is currently nothing new to report in regards to the Sports Complex. We are still awaiting the outcome from the court.

**Assessors Report:**

- A. Dale reported the Board of Review will meet March 11 and 12<sup>th</sup> at the township hall. A training workshop will be held February 4<sup>th</sup> at the County ISD building.

**Treasurers Report and Bills:**

- A. Mike reported the following monthly cash statement.  
Checking balance \$1,069.01 with \$83,198.58 transferred from SMB account and checks drawn in the amount of \$83,198.58. Outstanding checks are in the amount of \$1,998.46. Balance of accounts to date are checking account \$1,069.01; SMB savings account \$261,381.29 (\$92,000 for fire truck fund, SOM revenue sharing \$56,551.00); Flagstar savings account \$252,279.70; Horizon Bank CD \$181,320.31; Kellogg Community Credit Union CD \$76,579.36; Three Rivers Banking Center CD \$112,461.93; and Southern Michigan Escrow account \$1.00 for a total of \$885,092.60. Tammy made a motion to accept the treasurers report as presented, file the report and pay the bills. Paul seconded the motion. MOTION CARRIED 5-0.
- B. After discussion, Mark made a motion to close the Southern Michigan Escrow account. Paul seconded the motion. MOTION CARRIED 5-0.
- C. Tammy reported the expenses are higher than normal this month due to payment for contract services to Centreville Fire, Three Rivers Fire, Three Rivers Library, Nottawa Library and St. Joseph County Treasurer (winter tax bill printing).

**Roads Committee:**

- A. Mark and Mike inspected area roads and came up with a list to present to the Road Commission for a quote to fix. The Road Commission quoted a price of \$496,800 to fog seal two areas and re-do eight areas. Paul made a motion to have Haines Road from M-60 to 6<sup>th</sup> Ave, Lambert Drive from the start to private road portion, Woodland Drive, and the Oakwood Subdivision repaired for a cost to the Township in the amount of \$105,250. Tammy seconded the motion. Roll call vote: Theresa-Yes, Mike-Yes, Tammy-Yes, Mark-Yes, Paul-Yes. MOTION CARRIED 5-0.
- B.

**Committee Reports:**

- A. Community Development-No meeting this month.
- B. Intergovernmental Relations-No meeting this month.
- C. ZBA-No meeting this month.
- D. Elections-The Township Hall now has internet service provided by Hughes Net.
- E. Nottawa Library-Mike reported there were 2,422 total patrons, the monthly circulation was 4,268, overdrive was 268, inter-library loan was 359, and the people count was 2,243. Lockport residents were 356 for the month of December. The next meeting is January 28, 2019.
- F. Centreville Fire Department-No meeting this month.
- G. Planning- See Enforcement Officers report above.
- H. SCMCCI-No meeting this month.
- I. Three Rivers Library- Paul reported the library board did meet with the Architect and made him aware they are not happy with his lack of attention to the library renovation project. An estimate for the renovation was 1.8 to 2 million dollars. The bid packets are due back soon and the work may start by the end of February with an estimated completion of October 2019. The current budget was amended for purchase of new library computers.
- J. Water Department- Mark reported the automatic payment system has been implemented and customers are using this service. A fire hydrant located at the Tamarac park has been

replaced and a hydrant on Buckhorn has been repaired. The hydrant on Buckhorn was hit by a vehicle.

- K. Website-The website has been updated to included information regarding the option to pay water bills on line. The new Marijuana ordinance will be posted.

**Old Business:** No old business.

**New Business:** No new business.

**Adjournment:** Tammy made a motion to adjourn the meeting at 8:22 p.m. Theresa seconded the motion. MOTION CARRIED 5-0.

The next regular scheduled meeting is February 11, 2019 at the Township hall.

Respectfully Submitted,

/s/

Rhonda Wright  
Deputy Clerk

Minutes Approved: 02-11-2019