

LOCKPORT TOWNSHIP REGULAR MEETING
February 11, 2019

Purpose of the meeting: Regular monthly meeting of the Lockport Township Board.

Members Present: Mark Major, Mike Friesner, Beccy Friesner, Tammy Babcock, Theresa Gherna-Ankney, Paul Bungart, Doug Kuhlman, Dale Hutson, Rhonda Wright

Members Absent: Melissa Major

Call to order: The February 11, 2019 meeting was called to order by Supervisor Mark Major at 7:01 p.m.

Mark Major lead the Pledge of Allegiance.

Approval of Agenda: Tammy made a motion to accept the agenda as presented. Mike seconded the motion. MOTION CARRIED 5-0

Approval of Minutes: Mike made a motion to correct the January 14, 2019 meeting minutes to read "Last year the Board passed a **resolution to not participate in** the Medical Marijuana law." Tammy made a motion to accept the meeting minutes of January 14, 2019 as corrected. MOTION CARRIED 5-0.

Public Comments:

- A. Charlene Zavala, 16916 Bridgette Drive, addressed the Board letting them she did verify that the Three Rivers City Manager does pay property taxes on his personal residence. She had been informed that he was exempt, however this is not the case.
- B. David Cooper, 19986 South Fisher Lake Road, asked the Board if a determination has ever been made to penal fines for the Three Rivers and Nottawa Library Boards. Beccy does have the information, however she did not have it at the meeting. She said the amount paid to each library is within \$100 of the actual amount required. The amount is based on taxable value. The County also pays each library penal fines based on the taxable value. He also questioned if Lockport Township has a voting right on the Nottawa Library. We do not have voting rights at this time. Tammy asked if the Library could send a bill each year, but this would not be possible because the Library would not have the property taxable values.

Enforcement Officer Report:

- A. Mike Haydon is busy with blight complaints.
- B. Zoning Board of Appeals will have a meeting on March 4, 2019.
- C. The County Planning Commission have reviewed an ordinance regarding solar farms. They did make a correction have referred the ordinance back to Mendon Township. Doug will provide a copy of the ordinance to the Board when there is a final draft. At that time, the Board can review for possible adoption.
- D. The City of Sturgis has placed a referendum on recreational marijuana. Medical marijuana applications filed with the Village of Constantine are about to expire. So far, no municipality has opted in with recreational marijuana.

Assessors Report:

- A. Dale provided the 2018 property sales report for Lockport Township.
- B. The Board of Review attended training last week.

Treasurers Report and Bills:

- A. Mike reported the following monthly cash statement.
Checking balance \$1,070.03 with \$16,295.09 transferred from SMB account and checks drawn in the amount of \$16,295.09. Outstanding checks are in the amount of \$18,327.95. Balance of accounts to date are checking account \$1,070.03; SMB savings account \$272,478.85 (\$92,000 for fire truck fund); Flagstar savings account \$252,577.53; Horizon Bank CD \$181,587.50; Kellogg Community Credit Union CD \$76,579.36; Three Rivers Banking Center CD \$112,603.66; and Southern Michigan Escrow account \$1.00 for a total of \$896,897.93. Tammy made a motion to accept the treasurers report as presented, file the report and pay the bills. Paul seconded the motion. MOTION CARRIED 5-0.
- B. Mike will close the Southern Michigan Escrow account and deposit the funds in the general fund account. This was approved by the Board at the January 14, 2019 meeting.

Overhead Sharing with the Water Department:

- A. Last week Mark spoke with the Water Department regarding overhead sharing of the electric, propane gas, office cleaning, and snow removal with the Township. The Water Department agreed that they should share in the expenses since the office is now located at the Township Hall. Mark made a motion that the Water Department will pay 10% of yearly cost of electric, propane gas, office cleaning and snow removal. For this year, expenses will be paid from January 2019 to June 2019, after this year this will be paid based on the fiscal year. Roll call vote: Paul-yes, Mike-yes, Theresa-yes, Tammy-yes, Mark-yes. MOTION CARRIED 5-0.

Amendment to Township Water Supply System Ordinance:

- A. Mark asked the Board to recommend a motion to increase the spending limit for the Water Department from \$10,000 to \$25,000. Currently the Township Board needs to approve any amount spent above \$10,000. This request is making access to repairs and maintenance easier to complete if needed because of the increasing costs of these items. Mike made a motion to increase the limit from \$10,000 to \$25,000. Paul seconded the motion. Roll call vote: Tammy-No, Theresa-Yes, Paul-Yes, Mike-Yes, Mark-Yes. MOTION CARRIED 4-1.

Committee Reports:

- A. Community Development-No meeting this month.
- B. Intergovernmental Relations-Paul reported that MDOT provided an update on the proposed US 131 construction. The North Main interchange and the M-60 interchange will be completed first. A leadership workshop will be held March 27th from 11:30 to 1 p.m. at the Carnegie Center. There will also be a leadership workshop on March 13th at Riverside Church. Three Rivers Health reported they are fiscally in the black right now. Park Township reported they will be completing road repairs this summer. Fabius Township and the City of Three Rivers will also be completing road repairs and both are currently working on their budget. The next meeting will be March 5th.
- C. ZBA-There will be a meeting March 4th.
- D. Elections-Tammy reported because of Proposal 3 passed, she will have to be available more hours prior to an election, absentee ballots mailing deadline has changed to the Friday prior to an election, a voter no longer needs to provide a reason for requesting an absentee ballot, and a voter can now register and vote the day of an election.
- E. Nottawa Library-No meeting this month.
- F. Centreville Fire Department-Assistant Chief Brian Balk presented the 2019/2020 budget. The total budget will be \$173,679.15 with Lockport's share being \$31,390.05. Paul made a motion to accept the 2019/2020 budget as presented. Tammy seconded the motion. Roll call vote: Mike-Yes, Mark-Yes, Theresa-Yes, Tammy-Yes, Paul-Yes. MOTION CARRIED 5-0. The new rescue unit truck has been delivered and is currently being prepped with new equipment for

use. The department currently has 22 certified firemen with 3 new applicants pending. There was 9 runs for the month of January with one of these in Lockport Township.

- G. Planning- No meeting this month.
- H. SCMCCI-No meeting this month.
- I. Three Rivers Library- Paul reported that when the bank property was purchased, an asbestos and lead test was not completed. This test will cost \$3,020. Additional costs for construction of the new library continue to increase. Bids have been submitted and Brussy Brady has submitted the lowest bid. The construction will be completed in phases.
- J. Water Department- Mark reported there are currently 30 delinquent accounts. Shut offs will be done in the next week. 136 customers have used the new automatic payment program with PayClix. The quarterly nitrate level is at 7.8 ppm. This is on the high side; however past years history shows this particular quarter always reads high. The MXU units currently used have been discontinued so replacement units will need to be purchased in the near future as needed. This will require software updates too.
- K. Website-The website has been updated to included information regarding the option to pay water bills on line. MTA and SOS kiosks will be closed February 15th thru February 19th for updating. This has been added to the website.

Old Business:

- A. Tammy wanted the Board to be aware that tree removal is being done on property that the Township owns on Wilbur Road and that the property is now a mess. It appears Eagle Auto has contracted to have trees removed from their property and that whoever is doing the work, has encroached on our property. Doug will call Eagle Auto to discuss property lines.
- B. Tammy stated she has not been in contact with Eric Shaffer from Waste Management regarding the increase in the amount charged for dump passes. She has spoke with Ed English, Park Township Clerk, and verified they are paying the same amount as Lockport.
- C. Tammy said she received an e mail from a resident requesting sidewalks be installed down Buckhorn Road to Lovers Lane and Lovers Lane to the retail center. The Township does not own or have an easement along said properties so possibly no right of way available. No further action will be taken at this point.
- D. Tammy suggested Mark budget for new accounting software as ours is out of date. No updates or technical help is available.

New Business: No new business.

Adjournment: Mike made a motion to adjourn the meeting at 8:45 p.m. Tammy seconded the motion. MOTION CARRIED 5-0.

The next regular scheduled meeting is March 11, 2019 at the Township hall.

Respectfully Submitted,

/s/
Rhonda Wright
Deputy Clerk

Minutes Approved: 3-11-2019