

**LOCKPORT TOWNSHIP WATER BOARD MEETING**  
**July 3, 2018**

**Purpose of the meeting:** Regular meeting of the Lockport Township Water Board.

**Members Present:**

David Cooper, Chairman  
Paul Miller, Board Member  
Mark Major, Lockport Township Rep  
Joe Nowicki, Board Member  
Rhonda Wright, Secretary

**Member Absent:**

Lorrie Witt, Scott King

**Call to Order:**

The July 3, 2018 meeting was called to order by Chairman David Cooper at 6:01 p.m.

Joe Nowicki was sworn in as a new board member.

**Agenda Approval:**

Mark made a motion to approve the agenda as presented. Paul seconded the motion. All in favor, MOTION PASSED 4-0.

**Meeting Minutes:**

Paul made a motion to approve the meeting minutes of June 5, 2018 as presented. Dave seconded the motion. All in favor, MOTION PASSED 4-0.

**Visitors Comments:**

No visitors comment.

**Accountants Report:**

- A. Accounts Receivables: Rhonda reported that 326 payments have been received to date for this billing period.
- B. Accounts Payables: Accounts payable for the month in the amount of \$6,820.60. Joe made a motion to pay the bills as presented. Mark seconded the motion. All in favor, MOTION PASSED 4-0.
- C. Unreconciled account balances of Flagstar savings \$188,770.36, Flagstar checking \$39,093.22, Arbor savings \$5.00, and Arbor CD \$160,548.54 for a total of \$388,417.12. At the next meeting, a decision will be made if possible funds will be transferred to a certificate of deposit. A motion will then need to be made to ask the Township board to move funds to the new CD.
- D. Mark would like to see the board look at installing a new well after the bond is paid off next year.
- E. System operator's hours were 70.5.

**System Operators Report:** None

**Old Business:**

- A. A correction to the meeting dates for October was presented. Update now posted at township hall.
- B. The 2018/2019 budget was presented. Mark made a motion to approve the budget as presented. Paul seconded the motion. All in favor, MOTION PASSED 4-0. The budget will now be presented to the Township board.
- C. Dave is still working on finding propane tanks.

**New Business:**

- A. The board has received a letter regarding a customer who is now in a nursing home and will no longer be able to pay the water bill. Dave and Rhonda will find out how we would place a tax lien for outstanding amounts.
- B. It was decided that customers will only be billed for the meter fees once water has been shut off. Will not continue to charge a late fee each quarter the water is shut off. Will need to do a resolution for this change.
- C. Paul asked about the second lap top at Pat Strohm's office that we have not received yet. This computer should have the Senus meter reading program installed. Dave will check on this.

**Adjournment:**

Paul made a motion to adjourn the meeting at 7:02 p.m. Mark seconded the motion. All in favor, MOTION PASSED 4-0.

Respectfully Submitted,

/s/

Rhonda Wright  
Secretary

Minutes Approved: 08-09-2018

Next scheduled regular meeting August 9, 2018.